

Mid-Atlantic Field Operations Coordinator

Larry Weaner Landscape Associates (LWLA) seeks a versatile landscape professional who can assist with the installation and maintenance of meadow, woodland, and garden projects ***in the mid-Atlantic region (New Jersey, Delaware, Washington D.C., Maryland, and Virginia)***. Support to LWLA projects in Connecticut and New York (Southeastern NY and Long Island) will be required as individual projects dictate. ***This is a year-round, full-time position that reports to the jobsite directly.*** Salary based on experience. Benefits to include health, dental, retirement contribution and funding for continuing education. This is a new position with room for advancement for the right person.

Founded in 1982, LWLA is a native landscape design firm based out of Pennsylvania, with clients throughout the northeast. Our natural landscapes are nationally recognized for their unique blend of environmental science and fine garden design. We have over 30 years of experience designing and installing gardens and natural areas throughout the eastern U.S.

OVERALL QUALIFICATIONS:

Must have knowledge and experience working on traditional garden maintenance and ecological restoration projects. The candidate must be comfortable interacting with clients and managing/working with field crews while representing LWLA with the highest level of professionalism. The candidate must be willing to travel and have their own vehicle.

SPECIFIC QUALIFICATIONS:

- A minimum of 1-3 years of experience in landscape projects: Planting, laying out plant designs, weed control, restoration planting.
- Ability to identify native and invasive plants in the field.
- Understanding of the ecological roles/life cycles of native and invasive species.
- Experience managing landscape installation and management crews.
- Ability to read and understand design drawings, landscape plans, designer direction, and client feedback
- Ability to safely operate small commercial grade power equipment
- Attention to detail, observant, organized.
- Ability to work in a fast-paced, time sensitive environment.
- Ability to lift 50 lbs.
- Excellent customer relations, with outstanding written and verbal communication.
- Mature decision-making, organizational, and problem-solving skills.
- Valid driver's license and comfortable driving vans, trucks, and trailers (up to 14').
- Tech savvy and able to work in the field with laptop and smartphone
- Ability to travel up to 70% of the time in the LWLA area of operation.
- Pesticide application experience not required but desirable.

- Heavy machinery operation experience (mini excavator, skid loader, tractor) not required but desirable.
- Working knowledge of Spanish not required, but desirable

RESPONSIBILITIES:

- Assisting in implementation of a variety of garden and ecological restoration projects (both planting and construction).
- Coordinate and oversee subcontractors for installation and maintenance projects.
- Primary overseer of maintenance in meadow, woodland, and garden projects that vary in scale.
- Communication with clients regarding site visits and scheduling.
- Site monitoring visits.
- Preparation of site visit reports and related documentation for Client and/or Contractors.
- Estimating project costs for installation and maintenance projects and preparing related proposals / bids.
- Plant and equipment pick-ups (a driver's license and clean driving record are essential).
- Assisting with project site analysis/design pending demonstration of appropriate skills and knowledge.
- Documenting projects with photos, reports and associated paperwork.

TO APPLY:

Please send resume in PDF format and a brief cover letter **by April 23** to rkagle@lweanerdesign.com

*No telephone inquiries please. **We will not review any applicants who do not provide a cover letter.** While we appreciate every applicant's interest, only those under consideration will be contacted.*